

**Children's Trust Fund Board Meeting**  
**Minutes**  
**Thursday, March 23<sup>rd</sup>, 2023**  
**10:00 a.m. – 12:00 p.m.**  
**Zoom: <https://paiu.zoom.us/j/92496500592>**  
**855 880 1246 (US Toll Free)**  
**Meeting ID: 924 9650 0592**

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**10:05am - Call to Order and Introductions**

Bruce Clash, CTF Board Co-Chair

**Notes/Actions**

Introductions of all attendees.

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**10:11am**

**Item: Approval of January 19<sup>th</sup>, 2023 Minutes**

**Purpose:** Ensure accuracy of last meeting

**Lead:** Bruce Clash, CTF Board Co-Chair

**Action: All board:** Approve minutes (with potential amendments)

**Notes/Actions:**

Public Board Member Rodney Wagner made the motion to approve the January 19<sup>th</sup>, 2023, Board Minutes as written. Public Board Member and Co-Chair Angela Liddle seconded the motion. Motion was passed by the board unanimously.

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**10:12am**

**Item: Fiscal Report**

**Purpose:** Provide summary of fiscal report to date.

**Lead:** James Redd, Office of Child Development and Early Learning (OCDEL)

**Action:** All board: None required

**Notes/Actions**

Mr. James Redd, Office of Child Development and Early Learning (OCDEL) Provided a fiscal update on the CTF Fund.

Mr. Andrew Dietz, OCDEL and Mr. James Redd, OCDEL discussed DHS budget tracking and updates to better align with how the CTF funds are managed.

Public Board Member and Co-Chair Angela Liddle asked how the department of transportation will invoice marriage and vehicle registration funds.

Mr. James Redd shared it could be done a few different ways but will go through OCDEL electronically and plan on reporting monthly. OCDEL will work with the Pennsylvania Department of Transportation (PennDOT) to determine the best method.

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**10:25am**

**Item: Center for Schools and Communities (CSC) Updates**

**Purpose:** Provide updates to CTF Board on CSC Work

**Lead:** Karen Shanoski, Center for Schools and Communities (CSC)

- CSC Updates

**Action:** All board: None required

**Notes/Actions**

Ms. Karen Shanoski from the Center for Schools and Communities (CSC) shared information about visiting COHORT 30 grantees and quarterly calls. CSC is preparing for an upcoming conference with a keynote around reframing how we view child abuse to child well-being.

Ms. Rijelle Kraft, CSC spoke about the process of reporting and measures regarding their logic models. Each current CTF grantee will be able to report on different measures by utilizing different tools. Looking for the grantees to share what they are learning from their data in their own organization. Learning from the previous, we will need to provide more direction with the logic model. Have been working with grantees to provide clear instruction and assistance. Parent cafés struggled at the beginning of the period but have been picking up and improving.

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**10:45am Item: Chair Report, Discussions, and Updates**

**Purpose:** Item(s) of Discussion

**Lead:** Bruce Clash, CTF Board Co-Chair

- Cohort 31 Request for Application (RFA)
  - Updates
- 2021-22 SFY CTF Board Annual Report
  - Please note that the final version will be re-formatted and include photos. This version provided allows the ability to track proposed changes.
- Working Group to Update CTF Statute
  - Updates

**Action: All board:**

- Approve direction and next steps for Cohort 31 RFA.

- Approve any necessary items related to the working group to update the CTF Statute if applicable
- Approve draft 2021-22 SFY CTF Board Annual Report

**Notes/Actions**

Mr. Andrew Dietz, OCDEL reviewed CTF Maximum Spending for Grand Awards attachment. The board requested updates to this document which were communicated via email.

Public Member and Board Chair Mr. Bruce Clash requested a vote to approve the release of an RFA for COHORT 31. Public Member and Board Co-Chair Ms. Angela Liddle seconded the motion. Motion was passed by the board unanimously .

Mr. Andrew Dietz, OCDEL and Ms. Karen Shanoski, CSC shared and reviewed the Annual Report and explained the timeline of when the report is calculated. Public Member and Board Chair Mr. Bruce Clash Public stated he had some small edits that he will send to Karen. He also requested that CTF support and the connection should be more prominent and that the Protective Factors to be listed.

Public Board Member and Chair Mr. Bruce Clash spoke about the work group of Angela Liddle, Bruce Clash, Rijelle Kraft, and Karen Shanoski are looking into language and outdated practices of the Children's Trust Fund's original inception documentation.

Public Board Member and Co-Chair Angela Liddle spoke about board members and term limits. The board members present held a discussion on this topic and next steps.

Public Board Member Rodney Wagner made the motion to Adjourn. Public Board Member and Co-Chair Angela Liddle seconded. Motion was passed by the board unanimously. 11:22 end.

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**Thursday, March 23<sup>rd</sup>, 2023**  
**Attendees**

| State   | Board Members  | Other Attendees   |
|---|--|---|
| <input checked="" type="checkbox"/> Andrew Dietz (DHS – OCDEL)<br><input checked="" type="checkbox"/> James Redd (DHS – OCDEL)<br><input type="checkbox"/> Lisa Parker (DHS – OCDEL)<br><input type="checkbox"/> Staci Kenney (DHS – OCDEL)<br><input checked="" type="checkbox"/> Jameekia Barnett (DHS – Policy)<br><input checked="" type="checkbox"/> Rebecca Snyder (DHS – Legal)<br><input checked="" type="checkbox"/> Maria Dispenziere (DHS – Leg Aff)<br><input type="checkbox"/> Matt Firestone (DHS – OCDEL)<br><input checked="" type="checkbox"/> Greg Swartzlander (DHS – OCDEL)<br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/> | <p><b>Legislative Board Members</b></p> <input type="checkbox"/> Sen. Haywood<br>Represented by:<br><input type="checkbox"/> Clarissa Freeman<br><input checked="" type="checkbox"/> Erin Serre<br><br><input type="checkbox"/> Rep. Delozier<br>Represented by:<br><input type="checkbox"/> Anna King<br><input type="checkbox"/><br><input type="checkbox"/> Rep. Flood<br><input type="checkbox"/> Gail Pakosky<br><input type="checkbox"/><br><input type="checkbox"/> Rep. Labs<br><input type="checkbox"/><br><input type="checkbox"/><br><br><p><b>Public Board Members</b></p> <input checked="" type="checkbox"/> Bruce Clash<br><input checked="" type="checkbox"/> Rodney Wagner<br><input checked="" type="checkbox"/> Angela Liddle | <input checked="" type="checkbox"/> Karen Shanoski (CSC)<br><input checked="" type="checkbox"/> Rijelle Kraft (CSC)<br><input type="checkbox"/> Kyle Wagonseller<br><input type="checkbox"/> MaryAnn McEvoy, Gov Office of Advocacy and Reform<br><input checked="" type="checkbox"/> Rep. Annmarie Robey<br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/> |

**Reminder 2023 Meeting Dates**

- 2023 Meeting Dates
  - Thursday, June 22<sup>nd</sup>, 2023 – 10am to 12pm
  - Thursday, August 24<sup>th</sup>, 2023 – 10am to 12pm
  - Thursday, October 19<sup>th</sup>, 2023 – 10am to 12pm
  - Thursday, January 18<sup>th</sup>, 2024 -10am to 12pm