

**Children's Trust Fund Board Meeting**  
**Minutes**  
**October 21<sup>st</sup>, 2021**  
**10:00 a.m. – 12:00 p.m.**

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**10:00 a.m.**      **Call to Order and Introductions**  
Bruce Clash, CTF Board Chair

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**10:10 a.m.**      **Item: Approval of August 19<sup>th</sup> Board Minutes**  
*Purpose: Ensure accuracy of last meeting*  
*Lead: Bruce Clash*  
**Action: All board: Approve minutes (with potential amendments)**

**Correction to August 19<sup>th</sup> Minutes:**

- Correction the Header to reflect minutes.
- Updated attendee list to ensure correct representatives noted.
- Added notes regarding board membership, including nominations and confirmation process.

**Motion:** Rep. DeLissio, Board Member: Made a motion to adopt the minutes as amended.  
Bruce Clash, Board Member: seconded the motion.  
The motion was passed unanimously.

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**10:15 a.m.**      **Item: Fiscal Report**  
*Purpose: Provide summary of fiscal report to date*  
*Lead: James Redd*  
**Action: None Required**

**Minutes:** James Redd, OCDEL discussed current balances and expenditures.

- Provided an update on the 8 selected grantees for Cohort 29.
  - Processed all grants, with 7 out of 8 being submitted to DHS procurement for award. One with a small administrative issue, being corrected and the final 8<sup>th</sup> grant will be awarded.
- A discussion on Marriage and Divorce Trend and fee occurred. Data requested on trends.

**2019/2020**

- Marriages – 2019 – 68,512
- Marriages – 2020 – 58,960 - Reduction of 9,552
- Divorces – 2019 – 32,985
- Divorces – 2020 – 28,884 - Reduction of 4,101
- Total Reduction: 13,653 x \$10 = \$136,530
- Total 2020 funding: 87,844 \* \$10 = **\$878,440**

**2002/2003 (Philadelphia not included in 1999/2000 statistics via PA DOH)**

- Marriages – 2002 – 74,311
- Marriages – 2003 – 72,601 – Reduction of 1,710
- Divorces – 2002 – 38,479
- Divorces – 2003 – 37,711 – Reduction of 768
- Total Reduction: 2,478 \* \$10 = \$24,780
- Total 2002 funding: 110,312 \* \$10 = **\$1,103,120**

<https://www.health.pa.gov/topics/HealthStatistics/VitalStatistics/MarriageDivorce/Pages/marriage-divorce.aspx>

**Motion: None required.**

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**10:25 a.m.**      **Item: Center for Schools and Communities (CSC) Updates**  
*Purpose: Provide updates to CTF Board on CSC Work*  
*Lead: Karen Shanoski, Center for Schools and Communities*

**Minutes:**

Karen Shanoski, CSC

- Exit interviews completed.
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- CSC had 12 calls, 2 site visits, 42 other types of contacts in July, Aug, Sept with CTF grantees.
- Noted that Katherine Noss is no longer with CSC, and no longer working with the CTF grantees. Currently looking to replace this staff position. Rijelle is taking on responsibilities.
- 2 webinars since last meeting for Family Support programs were conducted.
- 2 workshops conducted to support Parent Café efforts and Meaningful Conversations. Conducted in September. Further trainings to be held in December for in-person and online cafés, will have November Parent Café Training Institute to be held entirely in Spanish by 3 fluent staff (all forms translated, to fully participate in activities.)
- Parent Café Community of Practice Meeting conducted, offers rich and helpful conversations.

*Rijelle Kraft, CSC*

- Exit Reports: highlights to be coming soon. Previous reports done over the phone; this last time was done via Zoom. Findings are that the zoom interviews take longer due to a richer discussion.
- Highlights include:
  - Across the board, mix of some programs meeting and not meeting goal numbers.
  - The COVID-19 pandemic did pose challenges, however after stay-at-home orders were put in place some grantees did transition smoothly. However, additional training needed to provide efforts virtually due to several reasons. Report will discuss in detail.
  - Cohort 27 had over one year of the grant period impacted by the Pandemic.
  - Cohort 28 will have all its three years affected by the Pandemic. Their grants began July 2019 and will end June 2022. So far only 9 months (July 19-March 20) not during the Pandemic. Impacts still occurring.
  - Many programs are experiencing staffing issues. Hearing this from family support programs.

**Motion: None required.**

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**11:00 a.m.**

**Item: Chair Report, Discussions, and Updates**

*Purpose: Items of Discussion*

- PennDOT Vehicle Registration and License Renewal Donation Page
  - Example Legislation:
    - <https://www.legis.state.pa.us/cfdocs/legis/li/uconsCheck.cfm?yr=2021&sessInd=0&act=23>
      - The Board reviewed Senate Bill 445
      - Andrew Dietz, OCDEL and Britany Nolan, DHS Policy met with PennDOT to discuss legislation prior to the CTF board meeting.
      - PennDOT shared that various organizations who obtain donations through this system receive over \$1 million per year.
      - PennDOT was open to exploring the adding CTF, but legislation is required to do so.
      - PennDOT estimated that costs to update system to include CTF would be \$150,000, this would be a one-time cost.
      - Ashley McCahan, DHS Legislative Affairs stated that she would with DHS Legal to draft language, and will share with the Board to review and approve and for legislative introductions when ready.
      - Rebecca Taylor, DHS Legal, stated that the CTF Legislation gives the board the ability to use funds to advertise. There is no known conflict between the CTF Act and the potential PennDOT legislation.
      - If the board chooses to vote on the legislation at the next board member they will also have to vote to increase their spending authority prior to the start of a fiscal year to ensure they can spend any newly earned funding.

**Action:** All board: Approve moving forward with PennDOT CTF Donation implementation or request for legislation, Review Legislation, Approve Expenditure for process if required.

**Motion:** Board will wait until January meeting to pass motion. Consensus of members would like OCDEL and DHS to pursue discussions with PennDOT to advance legislation. Will investigate further questions of board.

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**Reminder Meeting Dates:**

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- 2021-22 Meeting Dates
  - Thursday, January 20<sup>th</sup>, 2022 – 10am to 12pm
- **Proposed 2022-2023 Meeting Dates**
  - Thursday, March 31<sup>st</sup>, 2022 – 10am to 12pm
  - Thursday, April 21<sup>st</sup>, 2022 – 10am to 12pm
  - Thursday, August 18<sup>th</sup>, 2022 – 10am to 12pm
  - Thursday, October 20<sup>th</sup>, 2022 – 10am to 12pm
  - Thursday, January 19<sup>th</sup>, 2023 – 10am to 12pm

**Action: All board: Approve 2022-23 Meeting Dates**

**Motion:** Rep. DeLissio, Board Member: Made a motion to approve proposed meeting dates. Do note that one meeting will be canceled due timing of release of RFA. Andrew will send out calendar invitations to reserve meetings.

Bruce Clash, Board Member: seconded the motion.  
The motion was passed unanimously.

**11:15 a.m. Adourn Children’s Trust Fund Board Meeting**  
**Motion: Adourn Board Meeting.**

Rep. Boback, Board member: made a motion to adjourn.  
Bruce Clash, Board Chair: seconded the motion. The motion was passed unanimously.

**Thursday, October 21<sup>st</sup>, 2021, Attendees**

State	Board Members	Other Attendees
<input checked="" type="checkbox"/> Andrew Dietz (DHS – OCDEL) <input checked="" type="checkbox"/> James Redd (DHS – OCDEL) <input checked="" type="checkbox"/> Christina Harris (DHS – OCDEL) <input type="checkbox"/> Lisa Parker (DHS – OCDEL) <input checked="" type="checkbox"/> Staci Kenney (DHS – OCDEL) <input type="checkbox"/> Tracey Campanini (DHS – OCDEL) <input checked="" type="checkbox"/> Britany Nolan (DHS – Policy) <input checked="" type="checkbox"/> Rebecca Taylor (DHS – Legal) <input checked="" type="checkbox"/> Ashley McCahan (DHS – Leg. Affairs) <input type="checkbox"/> <input type="checkbox"/>	<p><b>Legislative Board Members</b></p> <input type="checkbox"/> Sen. Haywood Represented by:  <input type="checkbox"/> Rep. Delozier Represented by: <input checked="" type="checkbox"/> Anna King  <input checked="" type="checkbox"/> Rep. Karen Boback and Represented by: <input type="checkbox"/> Carol Sweeney <input type="checkbox"/> Beth Clemow  <input checked="" type="checkbox"/> Rep. DeLissio Represented by:  <p><b>Public Board Members</b></p> <input checked="" type="checkbox"/> Bruce Clash <input type="checkbox"/> Rodney Wagner <input type="checkbox"/> Angela Liddle	<input checked="" type="checkbox"/> Karen Shanoski (CSC) <input checked="" type="checkbox"/> Rijelle Kraft (CSC) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>