

## Children's Trust Fund Board Meeting

### Minutes

January 20<sup>th</sup>, 2022

10:00 a.m. – 12:00 p.m.

**Zoom:** <https://paiu.zoom.us/j/92496500592>

855 880 1246 (US Toll Free)

**Meeting ID:** 924 9650 0592

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**10:00 a.m. Call to Order and Introductions**

Bruce Clash, CTF Board Chair

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**10:10 a.m. Item: Approval of October 21<sup>st</sup>, 2021, Board Minutes**

*Purpose: Ensure accuracy of last meeting*

*Lead: Bruce Clash*

**Action: All board: Approve minutes (with potential amendments)**

**Correction to October 21st Minutes:**

- A note will be added into the minutes for October 21<sup>st</sup> noting that marriage statistics were added after the meeting.

**Motion:** Bruce Clash, Board Member: Made a motion to adopt the minutes as amended.

Rep. DeLissio, Board Member: seconded the motion.

The motion was passed unanimously.

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**10:15 a.m. Item: Fiscal Report**

*Purpose: Provide summary of fiscal report to date*

*Lead: James Redd*

**Action: None Required**

**Minutes:** James Redd, OCDEL discussed current balance, revenue, expenditures, remaining balances.

- CTF Grantees have received first two quarterly payments. One grantee was awarded at less than \$50,000 based on their grant request. First payment went out between October and December 2021. Second payment went out in January 2022.

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**10:25 a.m. Item: Center for Schools and Communities (CSC) Updates**

*Purpose: Provide updates to CTF Board on CSC Work*

*Lead: Karen Shanoski, Center for Schools and Communities*

**Minutes:**

*Karen Shanoski, CSC*

- Provided an overview of CTF Cohort activities: orientations, quarterly calls with grantees, two site visits conducted within the 3-year period. Exit report is based on the exit call at the end of the 3 year grant period.

*Rijelle Kraft, CSC*

- Reviewed Exit Summary for Cohort 27: Started July 2018, ended July 2021.
  - Noted that Grantees can make changes to their program during the cohort. One grantee changed their program.
  - COVID-19 Pandemic started halfway through Year 2. This is the time programs hit their stride normally. Programs discussed delivering services virtually. Many families appreciated the virtual services, and in some cases attendance improved. Virtual services removed some obstacles in transportation, weather, and scheduling flexibility.
  - Data collection: Programs examined how they measured client satisfaction. 3 of 12 grantees exceeded the planned number of families served and one met their goal number of families.
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- Program working with incarcerated individual increased participation with re-entry group. They presented information on how the family as a whole is impacted by incarceration. The groups they had worked with are often focused on the individual.
- Sustainability:
  - 7 grantees from Cohort 27 will continue at their same capacity. 4 will continue at a reduced capacity. One grantee is choosing not to continue their program.

Current Cohort Updates:

- 6 programs in Cohort 28 completed their second site visit using videoconferencing during the 2020-21 program year.
- The major challenges have been around COVID-19, and staffing. Pandemic has created uncertainty and difficulty filling vacant positions. Programs have had to adapt to in-person and virtual services.

**Item: Chair Report, Discussions, and Updates**

*Purpose: Items of Discussion*

- PennDOT Vehicle Registration and License Renewal Donation Legislation
  - Britany Nolan, DHS Policy stated draft legislation was reviewed and approved by the DHS offices. A draft of the legislation was presented during the meeting. PennDOT would collect the funds specified in the legislation and distribute to Children’s Trust Fund
  - Kurt Myers, PennDOT stated that at least 5 other options exist for donations. Upfront cost would be to make changes to the PennDOT system.
  - Tammi Popp, PennDOT stated the expected cost upfront would be \$150,000. The most recent project cost was approximately \$90,000 for a donation to be added to the web page.
  - Discussed appearance of the donation section of the website. Kurt Myers, PennDOT stated that the organization can provide a write-up to describe the purpose of the organization and can include a hyperlink to the organization website.
  - Discussed additional organizations being added in the future and the potential effect of reduced donations per organization. Kurt Myers, PennDOT stated they have not seen reduced donations per organization as the result of adding to the list of options.
  - Britany Nolan, DHS Policy stated that PennDOT website donation programs received within the range of \$245,000 to \$1.3 million annually.
  - James Redd, OCDEL will investigate \$1.4 million spending cap.

**Motion:** Draft of PennDOT Vehicle Registration and License Renewal Donation Legislation to be approved by the board with a donation amount of \$5. Seconded by Rodney Wagner. Motion was passed unanimously.

**Motion:** Authorize the upfront costs up to \$150,000 for this project. Seconded by Rodney Wagner. Motion was passed unanimously.

- Outcomes for CTF Grantees,.
  - Facilitated Discussion on Outcomes,
    - This discussion as moved to the March 2022 Meeting

**Reminder Meeting Dates:**

- Thursday, March 31<sup>st</sup>, 2022 – 10am to 12pm
  - Discussion of Applicants from Cohort 30 RFA
- Thursday, April 21<sup>st</sup>, 2022 – 10am to 12pm
- Thursday, August 18<sup>th</sup>, 2022 – 10am to 12pm
- Thursday, October 20<sup>th</sup>, 2022 – 10am to 12pm
- Thursday, January 19<sup>th</sup>, 2023 – 10am to 12pm

**Action: None Required**

**12:00 p.m.**

**Adjourn Children’s Trust Fund Board Meeting**

**Motion: Adjourn Board Meeting**

Rodney Wagner, Board member: made a motion to adjourn.

Bruce Clash, Board Chair: seconded the motion. The motion was passed unanimously.

Thursday, January 20<sup>th</sup>, 2022, Attendees

State	Board Members	Other Attendees
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Andrew Dietz (DHS – OCDEL)</li> <li><input checked="" type="checkbox"/> James Redd (DHS – OCDEL)</li> <li><input checked="" type="checkbox"/> Lisa Parker (DHS – OCDEL)</li> <li><input type="checkbox"/> Staci Kenney (DHS – OCDEL)</li> <li><input type="checkbox"/> Tracey Campanini (DHS – OCDEL)</li> <li><input checked="" type="checkbox"/> Britany Nolan (DHS – Policy)</li> <li><input checked="" type="checkbox"/> Rebecca Taylor (DHS – Legal)</li> <li><input checked="" type="checkbox"/> Ashley McCahan (DHS – Leg. Affairs)</li> <li><input checked="" type="checkbox"/> Tammi Popp (PennDOT)</li> <li><input checked="" type="checkbox"/> Kurt Myers (PennDOT)</li> <li><input checked="" type="checkbox"/> Matt Firestone (DHS – OCDEL)</li> </ul>	<p><b>Legislative Board Members</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Sen. Haywood</li> <li>Represented by: <ul style="list-style-type: none"> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> </ul> </li> <li><input type="checkbox"/> Rep. Delozier</li> <li>Represented by: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Anna King</li> </ul> </li> <li><input type="checkbox"/> Rep. Karen Boback and</li> <li>Represented by: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Carol Sweeney</li> <li><input type="checkbox"/> Beth Clemow</li> </ul> </li> <li><input checked="" type="checkbox"/> Rep. DeLissio</li> <li>Represented by: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Camila Horst</li> <li><input type="checkbox"/></li> </ul> </li> </ul> <p><b>Public Board Members</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Bruce Clash</li> <li><input checked="" type="checkbox"/> Rodney Wagner</li> <li><input checked="" type="checkbox"/> Angela Liddle</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Karen Shanoski (CSC)</li> <li><input checked="" type="checkbox"/> Rijelle Kraft (CSC)</li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> </ul>