

Children's Trust Fund Board Meeting
Minutes
Thursday, January 19th, 2023
10:00 a.m. – 12:00 p.m.
Zoom: <https://paiu.zoom.us/j/92496500592>
855 880 1246 (US Toll Free)
Meeting ID: 924 9650 0592

10:00am - Call to Order and Introductions

Bruce Clash, CTF Board Co-Chair

10:06am

Item: Approval October 20th, Board Minutes

Purpose: Ensure accuracy of last meeting

Lead: Bruce Clash, CTF Board Co-Chair

Action: All board: Approve minutes (with potential amendments)

Notes/Actions:

Board Co-Chair Angela Liddle made the motion to approve the October 20th, 2022, Board Minutes as written. Public Board Member Rodney Wagner seconded the motion. Motion was passed by the board unanimously.

10:08am

Item: Fiscal Report

Purpose: Provide summary of fiscal report to date.

Lead: James Redd, Office of Child Development and Early Learning (OCDEL)

Action: All board: None required

Notes/Actions:

Andrew Dietz and James Redd from the Office of Child Development and Early Learning (OCDEL) provided the fiscal report to the board. Andrew and James discussed some identified differences with the report provided by the DHS budget office. Andrew Dietz and James Redd intend to meet with DHS Budget to discuss further.

DHS Budget Office/OCDEL Meeting Discussion Notes:

OCDEL and the Department of Human Services Budget Office held a CTF Cash balance projection meeting Oct 27, 2022, to discuss the differences in revenue recorded from OCDEL's use of Department of Revenue reports to calculate current and outyear operations. This effort would help DHS budget decisions regarding the need to reduce the CTF spending ceiling below \$1.4M.

Current Status:

The meeting with DHS budget was to assist OCDEL with obtaining an understanding of why the DHS budget made lower revenue projections versus the actual Marriage and Divorce (M&D) statistics driving revenue and year over year actual expenses.

- DHS budget explained they made the revenue adjustments based on projections centered on prior State FYs 20-21 and 21-22 that were affected by COVID resulting in reduced revenue which had a significant reduction to Marriage and Divorce (M&D) activity.
- OCDEL provided updated 20-21 and 21-22 M&D statistics and actual expense data to level current year concerns but didn't alleviate DHS Budget concerns for years beyond 23-24 where CTF could face limitations to operations. (Both parties agreed to the updated information based on conditions listed below)

Path Forward for OCDEL and the DHS Budget Office:

- DHS Budget agreed to revisit the revenue projections based on two positions:
 - Position One:
 - OCDEL would provide revenue information from the DOT legislation once it is operative and generating new revenue to CTF.
 - OCDEL provided a notional \$250K annual DOT revenue projection (previously discussed with DOT). DHS budget positively received that projection and understood that potential revenue activity exhibit.
 - Position Two:
 - OCDEL is required to provide the M&D statistics and the DOT revenue annually to the DHS budget office to better project out year revenue therefore reducing the need to lower the CTF spending ceiling.

10:31am

Item: Center for Schools and Communities (CSC) Updates

Purpose: Provide updates to CTF Board on CSC Work

Lead: Karen Shanoski, Center for Schools and Communities (CSC)

- CSC Updates

Notes/Actions

Karen Shanoski from the Center for Schools and Communities provided an overview of the work completed by the Center for Schools and Communities during the past quarter. Karen noted that CSC was in the process of creating the CTF Annual report for SFY 21-22.

10:52am Item: Chair Report, Discussions, and Updates

Purpose: Item(s) of Discussion

Lead: Bruce Clash, CTF Board Co-Chair

- Cohort 31 Request for Application (RFA)

- Update and direction
- PennDOT Vehicle Registration and License Renewal Donation Legislation Update
 - [House Bill 2437](#), which allows for a \$5 contribution to the Children's Trust Fund when renewing certain PennDOT products, was successfully amended into [House Bill 1486](#) on October 25, 2022, along with several other items.
 - House Bill 1486 successfully passed the PA Senate (50-0) on October 26, 2022 and was successfully passed by the PA House of Representatives on concurrence (198-0) on October 26, 2022.
 - On November 3rd, 2022, the bill was signed by the Governor and enacted into law as [Act No. 112 of 2022](#)
 - The provisions related to the Children's Trust Fund will take effect in 180 days. After that, PennDOT will have one year to implement the contribution check-off box for the Children's Trust Fund.

Notes/Actions:

Request for Application (RFA)

Andrew Dietz, OCDEL discussed that due to the current understanding of funds at the time of the meeting the ability to complete a Request for Application with a start date of July 1st, 2023, would be unlikely. There was however a chance that one could be released with a start date of October 1st, 2023, if funding allowed. The board also held a discussion on the possibility of mini grants, the discussion was tabled until the March 23rd, 2023, meeting.

Cancellation of the April 20th, 2023 Board Meeting

Bruce Clash, Board Chair made a motion to cancel the April 20th, 2023, board meeting. Rodney Wager seconded the motion. Motion was passed by the board unanimously.

Discussion on Current CTF Statute

Bruce Clash, Board Chair began a discussion about the CTF Statute being outdated. He proposed the idea of creating a group and working with the Children's Trust Fund Alliance to review other states legislation to propose potential changes to the legislation the Pennsylvania CTF Board operates under. Angela Liddle, Co-Chair, Karen Shanoski, CSC, and Rijelle Kraft, CSC offer to join the group.

Discussion on Meeting Location

The board discussed the option of hybrid or in-person meetings. No decisions were made at this time.

Motion to conclude board meeting

Rodney Wagner, Board Member made a motion to end the meeting. Angela Liddle, Co-Chair seconded the motion. Motion was passed by the board unanimously.

Thursday, January 19th, 2023
Attendees

State	Board Members	Other Attendees
<input checked="" type="checkbox"/> Andrew Dietz (DHS – OCDEL) <input checked="" type="checkbox"/> James Redd (DHS – OCDEL) <input type="checkbox"/> Lisa Parker (DHS – OCDEL) <input checked="" type="checkbox"/> Staci Kenney (DHS – OCDEL) <input type="checkbox"/> Jameekia Barnett (DHS – Policy) <input checked="" type="checkbox"/> Rebecca Snyder (DHS – Legal) <input checked="" type="checkbox"/> Maria Dispenziere (DHS – Leg Aff) <input checked="" type="checkbox"/> Matt Firestone (DHS – OCDEL) <input checked="" type="checkbox"/> Greg Swartzlander (DHS – OCDEL) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>Legislative Board Members</p> <input type="checkbox"/> Sen. Haywood Represented by: <input checked="" type="checkbox"/> Clarissa Freeman <input checked="" type="checkbox"/> Erin Serre <input type="checkbox"/> Rep. Delozier Represented by: <input type="checkbox"/> Anna King <input type="checkbox"/> <input type="checkbox"/> Rep. Flood <input type="checkbox"/> Gail Pakosky <input type="checkbox"/> <input checked="" type="checkbox"/> Rep. Labs <input type="checkbox"/> <input type="checkbox"/> <p>Public Board Members</p> <input checked="" type="checkbox"/> Bruce Clash <input checked="" type="checkbox"/> Rodney Wagner <input checked="" type="checkbox"/> Angela Liddle	<input checked="" type="checkbox"/> Karen Shanoski (CSC) <input checked="" type="checkbox"/> Rijelle Kraft (CSC) <input checked="" type="checkbox"/> Kyle Wagonseller <input checked="" type="checkbox"/> MaryAnn McEvoy, Gov Office of Advocacy and Reform <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Reminder 2023 Meeting Dates

- 2023 Meeting Dates
 - Thursday, March 23rd, 2023 – 10am to 12pm
 - Thursday, June 22nd, 2023 – 10am to 12pm
 - Thursday, August 24th, 2023 – 10am to 12pm
 - Thursday, October 19th, 2023 – 10am to 12pm
 - Thursday, January 18th, 2024 -10am to 12pm