

**Children's Trust Fund Board Meeting**  
**Agenda**  
**Thursday, January 16<sup>th</sup>, 2025**  
**10:00 a.m. – 11:00 a.m.**  
**Zoom:** <https://paiu.zoom.us/j/92496500592>  
**Phone:** 855 880 1246 (US Toll Free)  
**Meeting ID:** 924 9650 0592  
[1988 Act 151](#)

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**10:00am - Call to Order and Introductions**

Paul DiLorenzo, CTF Board Chair

**10:10am**

**Item: Approval of the November 8<sup>th</sup>, 2024, Board Meeting Minutes**

**Purpose:** Ensure accuracy of last meeting

**Lead:** Paul DiLorenzo, CTF Board Chair

**Action:** All board: Approve minutes (with potential amendments)

**Notes/Actions:**

**10:15am**

**Item: Fiscal Report**

**Purpose:** Provide fiscal report and additional information

**Lead:** Jordan Arment, OCDEL

- Present and review fiscal report.
- Discuss upcoming total amount available for next RFA cohort and spending cap.

**Action:** All board: None required

**Notes:**

**10:20am**

**Item: OCDEL Updates**

**Purpose:** Establishing CTF Board Member Travel Budget and CTF Reserve amount

**Lead:** Kim Gruber and Lisa Parker

- Board to vote on amount for funding adjustment.
  - Explanation of funding adjustment required from CTF funds to CSC for Board Member's travel reimbursement(s).
  - Travel policy to be created between OCDEL and CSC.
- Board to vote on reserve funds amount.
  - Review CTF policy and procedure manual regarding reserve funds.

**Action:** All board: None required

**Notes:**

**10:35am**

**Item: Board Updates**

**Purpose:** Item(s) for discussion

**Lead:** Paul DiLorenzo, CTF Board Chair

- 2025 Proposed Meeting Dates and Times
  - Thursday, February 27<sup>th</sup>, 2025 -10am to 12pm
  - Thursday, April 17<sup>th</sup>, 2025 – 10am to 12pm
  - Thursday, June 19<sup>th</sup>, 2025 – 10am to 12pm
  - Thursday, August 21<sup>st</sup>, 2025 – 10am to 12pm

Thursday, October 16th, 2025 – 10am to 12pm

Thursday, January 22nd, 2026 – 10am to 12p

**Action:** All board: Review and approve if applicable

**Notes/Actions:**

**10:40am**

**Item: Center for Schools and Communities (CSC) Updates**

**Purpose:** Revision Requests and Reports

**Lead:** Karen Shanoski or Rijelle Kraft

- Revisions to be reviewed for approval.
- Quarterly Report review
- Site Report review

**Action:** All board: Review and approve if applicable

**Notes/Actions:**

**11a Wrap up and conclusion.**

**Lead:** Paul DiLorenzo, CTF Board Chair

Remind board of next meeting. (If any board members would like specific items addressed on a future board agenda/meeting, please email the RA account and board chair.)

**Meeting Adjourned**

***(RFA Committee Meeting to Follow 11a-12p***

*RFA Committee Members, along with legal, are requested to remain after board meeting to review the RFA draft.)*

