

Children's Trust Fund Board Meeting

Agenda

Friday, February 21st, 2025

10:00 a.m. – 12:00 a.m.

Zoom: <https://paiu.zoom.us/j/92496500592>

Phone: 855 880 1246 (US Toll Free)

Meeting ID: 924 9650 0592

[1988 Act 151](#)

10:00am - Call to Order, Introductions –Welcoming Senator Ward, Senator Laughlin, Representative McNeill

Lead: Paul DiLorenzo, CTF Board Chair welcomed new legislators and staff. Nathan Akers offered greetings on behalf of Senator Ward. Paul DiLorenzo offered appreciation to all for their service. He stated that the prospective candidate for the public Board members is moving along.

There was a discussion about the quorum required for votes to take place. There are currently 13 Board members so 7 board members present are required. Votes were held when seven board members were present.

Board members asked questions on the RFA process to determine CTF Board action to approve the RFA content. OCDEL staff addressed procurement and legal review which may require edits to the RFA. It was clarified by Shante' Brown that once the RFA goes to procurement there would be no further changes to the Request for Application made by the board.

Item: Approval of the November 8th, 2024, and January 16th, 2025, Board Meeting Minutes

Lead: DHS – Legal

Purpose:

- Discuss meeting minutes from November 2024 and January, 2025 meeting minutes. Concerns by board members expressed that while the notes recorded votes, they supplied very little information about the content of the conversation.
- Rebecca Snyder, DHS legal, explained that the notes cannot include information about the Request for Applications (RFA) for grants. The Board cannot provide information about the RFA that could give an advantage to someone who read the minutes. Everything that is necessary to complete the RFA is in the packet that is released. No other source for information may be used.
- DHS legal made the suggestion that discussions about the RFA should occur in Executive Session.

Action: All board: To approve minutes (with potential amendments)

- Following further discussion, Bruce Erb moved to approve the November minutes as presented.
- Phil Falvo asked if is acceptable to have both Minutes approved in one motion. There was a request to approve the original version of the November 8th minutes.
- Lindy Keefe seconded the motion.
- There was unanimous approval.

- Lindy Keefe moved to approve the January 16 board meeting minutes.
- Bruce Erb seconded the motion.
- There was unanimous approval.

Item: OCDEL Updates

Lead: Kim Gruber and Lisa Parker

Purpose: Sharing updates and information.

Establishing CTF Board Member Travel Budget and Policy.

- Presentation on Board Member's travel reimbursements. The PowerPoint presentation and the Guidelines and form to use which will be sent to the Board members.

Notes:

- Those seeking reimbursement for expenses related to their role as a CTF Board member will submit a W-9 once a year and a reimbursement report (with receipts) listing all expenses. Guidelines include using standard government rates for mileage and daily expenses such as meals if they are not provided by the event.
- Requesting board vote on amount of funding adjustment.
- Jordan Arment explained that the amount approved by the Board should allow enough funds to cover anticipated expenses. The funds will be added to the Center for Schools and Communities contract as an amendment to the current year contract. Any funds not used by the Board members will be returned to OCDEL at the end of the fiscal year.

Action: All board: To approve if applicable

- Lindy Keefe moved to amend the CSC contract to add \$10,000.00 for CTF public Board members travel and related Board expenses.
- Bruce Erb seconded the motion.
- Unanimous approval.

Item: Closed Executive Session

Purpose: Discuss RFA award amounts

Action:

- Cathy Palm moved to open the Executive Session.
- Bruce Erb seconded the motion.
- The motion passed unanimously.

Item: Resume Board Meeting

Action:

- Bruce moved to close the executive session and resume the regular meeting.
- Cathy Palm seconded
- Unanimous approval.

Item: Center for Schools and Communities (CSC) Updates

Lead: Karen Shanoski or Rijelle Kraft

Purpose: Share any reports, updates, or revisions

Action: All board: Review and approve if applicable

Notes:

- Karen Shanoski offered a reminder to register for the Strengthening Families Social Connections That Strengthen Us conference, and specifically to attend the CTF Annual Meeting on April 4, 2025, at noon, if possible, in person or zoom. Please alert Karen if Zoom is your preference.

Item: RFA

Lead: Paul DiLorenzo, CTF Board Chair

Purpose: Board vote on RFA

- Chair to bring one of the following motions before the board:

- Agree on final edits of RFA draft and move forward to procurement

OR

- Table decision on final edits of RFA and hold submission to procurement.
- Upon approval, OCDEL will forward final draft to procurement.

Action: All board: Review and approve if applicable.

- Cathy Palm moved that RFA Committee work as presented by OCDEL today be approved.
- Lindy Keefe seconded the motion.
- Unanimous approval.

Notes:

- Paul DiLorenzo expressed hope to cast a wider net and increase the pool of grantees.

Item: Wrap up and conclusion.

Lead: Paul DiLorenzo, CTF Board Chair

Purpose: Board member, motion to adjourn

Action: All Board: Vote to adjourn meeting

- Remind board of next meeting. (If any board members would like specific items addressed on a future board agenda/meeting, please email the RA account and board chair.)

Notes:

- Paul DiLorenzo encouraged Board members to attend the conference offered by CSC and the CTF Annual Meeting
- The next CTF Board meeting is April 17, 2025.
- Bruce Erb asked about the possibility of an in-person meeting or retreat in June or August.
- OCDEL will conduct a Doodle Poll to determine dates that might work for that meeting.
- In closing Paul DiLorenzo noted that nonprofits are in panic mode. He appreciates all the hard work that is taking place.

Action:

Motion to adjourn:

Second:

Board vote:

Meeting Adjourned

Friday, February 21st, 2025

Attendees

State	Board Members	Other Attendees
<input checked="" type="checkbox"/> Kimberly Gruber (DHS – OCDEL) <input checked="" type="checkbox"/> Lisa Parker (DHS – OCDEL) <input type="checkbox"/> Staci Kenney (DHS – OCDEL) <input checked="" type="checkbox"/> Jameekia Barnett (DHS – Policy) <input checked="" type="checkbox"/> Rebecca Snyder (DHS – Legal) <input type="checkbox"/> Matt Firestone (DHS – OCDEL) <input type="checkbox"/> Greg Swartzlander (DHS – OCDEL) <input type="checkbox"/> MaryAnn McEvoy, Gov Office of Advocacy and Reform <input checked="" type="checkbox"/> Jordan Arment (DHS – OCDEL) <input type="checkbox"/> Denna Bateman (DHS-OCDEL) <input checked="" type="checkbox"/> Shante’ A Brown (DHS – OCDEL) <input type="checkbox"/> Andrew Broden (DHS – Leg Affairs) <input checked="" type="checkbox"/> Christine Baldini (DHS-OCDEL) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>Legislative Board Members</p> <input type="checkbox"/> Sen. Art Haywood, District 4 Represented by: <input type="checkbox"/> Clarissa Freeman <input type="checkbox"/> Erin Serre <input type="checkbox"/> Sen. Judy Ward, District 30 Represented by: <input checked="" type="checkbox"/> Nathan Akers <input type="checkbox"/> Sen. Daniel Laughlin, District 49 Represented by: <input type="checkbox"/> <input type="checkbox"/> Rep. Ann Flood, District 138 Represented by: <input type="checkbox"/> Kendra Wiederhold <input checked="" type="checkbox"/> Rep. Lindsay Powell, District 21 Represented by: <input type="checkbox"/> <input type="checkbox"/> Rep. Jeanne McNeill, District 133 Represented by: <input type="checkbox"/> <p>Public Board Members</p> 1. <input checked="" type="checkbox"/> Paul DiLorenzo, Chair 2. <input checked="" type="checkbox"/> Phil Falvo 3. <input type="checkbox"/> Kristi Lyons 4. <input type="checkbox"/> Nacole Hough 5. <input checked="" type="checkbox"/> Cathleen Palm 6. <input checked="" type="checkbox"/> Lindy Keefe 7. <input checked="" type="checkbox"/> Bruce Erb 8. <input type="checkbox"/> 9. <input type="checkbox"/>	<input checked="" type="checkbox"/> Karen Shanoski (CSC) <input checked="" type="checkbox"/> Rijelle Kraft (CSC) <input type="checkbox"/> Susan Good – Exec. Dir. House C&Y Comm. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Reminder 2025 Meeting Dates

- 2025 Meeting Dates and Times
 - Friday, February 21st, 2025 -10am to 12pm
 - Thursday, April 17th, 2025 – 10am to 12pm
 - Friday, June 20th, 2025 – 10am to 12pm
 - Thursday, August 21st, 2025 – 10am to 12pm
 - Thursday, October 16th, 2025 – 10am to 12pm
 - Thursday, January 22nd, 2026 – 10am to 12pm